

MHS REMOTE LEARNING

Guide for Students

Updated as of 4/3/2020

MHS Families: What we were hoping would just be a temporary situation with us providing enough materials for learning to continue at home for the short-term, now presents us with a new reality that is longer-term and we need to make a new set of decisions moving forward. Below, we have student expectations for our remote learning. This plan will not be perfect, and we will need to adjust along the way, as new challenges present themselves.

Rationale: The stakes are higher as our learners move through our educational system. Some of our Merrimack High School students are considering two or four-year colleges, while others are considering a trade school or military service. We are preparing some students to enter the work force right away after high school. We want meaningful learning to continue for our students as best it can under the circumstances, while preserving the integrity of our coursework and assessments so that each of their futures is successful. There are considerations regarding how we can instruct, provide feedback and assess fairly and consistently, maximizing success for ALL learners. We need to consider rigor and reasonableness together. There will be challenges in the weeks ahead, but the staff and administration are committed to working together in new ways to provide remote learning opportunities for the benefit of our students.

MHS REMOTE LEARNING GUIDELINES FOR STUDENTS

- Students are expected to use their SCHOOL emails so that teachers can directly communicate with them. If a student needs assistance with this, please let us know and we can help the student out.
- Students are expected to review each of their teacher's PowerSchool Learning sites each day in order to access instruction/resources/assignments and assessments or to find out where this information can be accessed. If students have any questions, they should reach out to their teachers.
- **Homeroom Teachers** will be checking in with students once a week to find out how things are going and to connect. Our students have many teachers, but each student only has one Homeroom Teacher. Students should reply as soon as possible to the Homeroom Teacher as part of this weekly check-in.

If we do not hear back from a student, our office and guidance staff will be reaching out to families to check in more formally.

- Our Guidance staff is available to students and parents every day by email and phone. They currently have school phones which will make it easier to access them. Here are their individual phone numbers:

Deborah Barker, our Guidance Director: Phone: (603) 493-2851

Brianna Ledoux: Phone: (603) 493-8992

Rebekah Spotts: Phone: (603) 341-9042

Pat Tyler: Phone: (603) 493-6972

Kay Colbert: Phone (603) 213-3359

Dan Leone: Phone: (603) 493-3651

Christina Connor, 504 Coordinator: Phone: (603) 493-0583

- We expect that students will use the Honor System for completing assignments and assessments. This is very important at this time.

GRADING and TIMELINES

<p><u>LESSONS/ASSIGNMENTS</u></p>	<p>30 minutes will be assigned maximum per teacher per day for MHS students.</p> <p>If students need to be supported through hard copies, please contact the guidance office.</p>
<p><u>COMPETENCIES</u></p>	<p>We are not using competencies for the 19-20 school year. Any student who received an asterisk (*) and needed to remediate their competency for Semester One, will receive their earned grade for Semester One instead. If students have MC for Semester One, Guidance will be changing these to a 65 or a D.</p>

	For Semester Two, we will not be using Competency grading for students; just their earned grades.
<u>INCOMPLETES FROM SEMESTER ONE</u>	Students who received an Incomplete (I) for Semester One due to extenuating circumstances will have until April 24 th to complete work. The school counselor will work with the teacher to communicate with the student and parent. Once completed, guidance will do a grade change for these learners.
<u>FLEX TIME</u>	MHS will have Flex Time on Tuesdays of each week during this remote period. This will allow educators to plan/collaborate on lessons/activities/assessments within their departments. Educators will not assign any new work or hold zoom or office hours on Tuesdays. Students can use this as a catch-up day. Special Educators because of IEP accommodations may need to continue with their meeting schedule during this time. Paraeducators can support students through remediation and zoom sessions as well as skills centers on Tuesdays. Contracted service providers will continue to provide services to students during this time.
<u>QUARTER THREE</u>	Quarter 3 will officially end this year on 3/20 .

	<p>Students will have until April 13 to turn in work that had been assigned on or before 3/13.</p> <p>Teachers will remind each of their classes to turn in Quarter 3 missing work by April 13th. If students have any questions about missing work that was assigned on or before 3/13, they should contact their teachers.</p> <p>Report cards will be accessible on PowerSchool on April 24.</p> <p>Parents may request a hard copy through the Guidance Office, 424-6204 ext.2</p>
<p><u>QUARTER FOUR</u></p>	<p>Quarter 4 officially began on 3/23 and will be considered the “Remote Quarter”. Of course, we do not know when we will return to MHS, but this is how we will proceed, planning for that long-term possibility.</p>
<p><u>USING ZOOM FOR INSTRUCTION</u></p>	<p>Using Zoom is not mandatory. Students must have their name displayed. Staff can remove a student from a Zoom session, if necessary, and they will not be allowed to reenter that session. If a teacher “chooses” to use Zoom, they may choose to run a meeting during the regularly scheduled class time on block days to assist with scheduling and overlap. Students will NOT be penalized for not attending a Zoom Meeting. Students have received Zoom etiquette reminders.</p>

<p><u>SUBMISSION OF STUDENT WORK</u></p>	<p>Students may be asked to submit their work through a variety of means. This includes photos, video recordings with parental permission, audio files, and written work. Educators can request students to submit work through PowerSchool Learning, through email or another means. Students who are completing work for Quarter 3 or Quarter 4 through hard copies will receive information regarding how and when to deliver the completed assignments or assessments to school. There may also be the option for students to take a picture of their work completed and email it to their teacher. In the meantime, we recommend that the student has a box at home in which to place completed work.</p>
<p><u>PARENT CONFERENCES</u></p>	<p>Parent Conferences will be held on 4/15 from 5:30-8:30 and on 4/23 from 2:30-5:30. Parents will be notified when the sign-ups are ready. Parents will indicate the best number in which to be reached for their 10-minute phone conference. Conferences will be held through a phone call to the parent and some staff may use *67 if they are using their personal phone. If a parent needs to change a scheduled conference, please reach out to the teacher to reschedule. We are asking for patience and flexibility on both ends as it is possible that a staff</p>

	member may also need to schedule some of their conferences.
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